



JOB DESCRIPTION: Youth Life Skills Instructor

Reports to: Senior Youth Life Skills Instructor / House Manager

Pay Rate: Hourly, non-exempt status

“Empowering and growing through love.”

Looking for a compassionate, experienced staff: trained in Crisis De-escalation and Physical Management. Must possess physical and mental stamina commensurate with the responsibilities of the position

New Vista was founded in 1986 by parents of intellectually disabled Individuals who were concerned what would happen to their loved ones when they were gone or could not care for them. Out of this need the first program “New Vista Ranch” was created. In 1987, the Gilcrease Brothers donated 15 acres of land to the charity which gave New Vista the platform to build the first 4 homes. Today, New Vista has over 20 homes and growing in the Las Vegas area. Additionally, New Vista supports members with intellectual challenges still living at home with their families by providing in-home skilled staff assisting with their loved ones needs.

New Vista’s three core programs include supported living arrangements, in-home supports and group respite. Employees of New Vista support Individuals 16 to 18 hours a day through our housing and life-skills training programs. New Vista’s services are at the highest level of wraparound supports and address each member’s needs on a personalized, one-to-one basis.

Youth Life Skills Instructor Job Summary:

The Youth Life Skills Instructor position is responsible to serve foster care youth ages 6-18. LSI-Y assists children and youth to develop life skills and social skills in the home and community. Youth Life Skills Instructor provides youth care and guidance consistent with the needs of youth who have mental health issues and behavioral challenges. Youth Life Skills Instructor utilizes skills in basic counseling, crisis intervention, conflict resolution and problem solving.

Key Duties & Responsibilities:

- De-Escalate and Manage aggressive behaviors/ crisis situations
- Implement and maintain behavioral program policies and data
- Assist in the prevention and management of incidents of non-compliance and/or escalation in behavior
- Maintain alertness for problems likely to disrupt the home atmosphere or to be a safety concern and correct and report these conditions.
- Participates in assessment, goal setting and program planning for foster care youth supported in a home
- Administers medication to youth with established policies and procedures
- Maintains stable, structured environment with clear expectations and behavior support
- Manages the physical, emotional, and medical needs of children or youth
- Facilitates physical, recreational, educational, social and vocational activities
- Role models and participates in youth’s physical and outdoor activities
- Responsible for daily written and/or verbal reports
- Completes daily, required documentation within the home
- Will implement an individualized, person-centered plan
- Participating member of Child and Family Team Meetings
- Support youth to function more independently in their homes and the community
- Provide support with daily life skills, social skills and/or behavior management
- Accompanies and/or transports youth to school, community leisure activities, appointments
- Recognizes and deals with potential aggressive behavior and emergency situations



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- Ensure health and safety standards are maintained
- Contribute to team effectiveness through clear and direct communication and participation in staff meetings
- Will work within a 24/7 shift schedule, day, swing or graves
- Maintain annual training as required and scheduled

Education & Qualifications:

- Security or Juvenile Justice background is helpful
- Military Veterans are encouraged to apply
- Ability to operate tactfully under stress
- Flexibility to change in routines
- At least 21 years of age
- Able to work with high-risk special needs students
- Good driving record and willing and able to drive a youth in a van is strongly preferred
- High school diploma or equivalent
- Three years of experience working with youth who have developmental disabilities, physical/medical/behavioral support needs
- Required to be physically fit and able to participate in demanding sports and outdoor activities
- Must possess valid driver’s license with a good driving record
- Must maintain motor vehicle registration and agency required liability insurance
- Must be able to pass a thorough Department of Family Services background, sex offender and criminal record check to work with children, youth and vulnerable populations
- Negative T.B. test
- Proficient in Microsoft Word and Outlook

Preferred: Background in/or studying education, clinical or general psychology, social work, bilingual (Spanish-speaking). Individuals from non-traditional backgrounds, historically marginalized or underrepresented groups and veterans are strongly encouraged to apply.

New Vista Benefits:

- Medical, Dental, Vision
- Supplemental: Short-term disability, term life insurance, accident, cancer critical illness
- 401K, 401K Matching
- Paid Time off (year one accrual, 22 days)
- Employee recognition and perks

Equal Opportunity:

New Vista is an Equal Opportunity / Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, protected Veteran status or any other characteristic protected by law.

<i>Employee Signature</i>	<i>Print Employee Name</i>	<i>Date signed</i>