



JOB DESCRIPTION: Senior Youth Life Skills Instructor (Senior LSI-Y) House Manager

**Reports to:** Member Service Coordinator II/QIDP - Youth Program

**Pay Rate:** Salary, exempt status

***“Empowering and growing through love.”***

## **Senior Youth Life Skills Instructor for Foster Youth**

### **Life Skills Instructor Senior Youth**

The Senior Youth Life Skills Instructor position is supervisory role responsible for daily operations and oversight of a youth home serving foster care youth age 6-18 years old. The Senior Youth Life Skills Instructor assists children and youth to develop life skills and social skills in the home and community. This position provides team member guidance and youth care consistent with the needs of youth who have mental health issues and behavioral challenges. House Parents utilize skills in basic counseling, crisis intervention, conflict resolution and problem solving.

**Looking for a compassionate, experienced applicants: trained in Crisis De-escalation and Physical Management. Must possess physical and mental stamina commensurate with the responsibilities of the position**

### **KEY DUTIES AND RESPONSIBILITIES:**

- Responsible for providing and maintaining team member supervision and guidance in the home
- Participates in assessment, goal setting and program planning for youth supported in the home
- Participating member of Child and Family Team Meetings providing feedback, input and support to youth and/or their Department of Family Services Family Specialist and/or families
- Responsible for and manages monthly and daily documentation for billing purposes, money management and quality assurance within the home
- Will implement, document and support team members to implement youth-centered plans
- Support youth to function more independently in their homes and communities
- Maintains stable, structured environment with clear expectations and behavior support
- Manages the physical, emotional, and medical needs of children or youth
- Facilitates physical, recreational, educational, social and vocational activities
- Provide support with daily life skills, social skills and/or behavior management
- Administers medication to youth with established policies and procedures
- Facilitates physical, recreational, educational, social and vocational activities, and maintains liaison with other agencies, professionals and the community
- Role models and participates in youth's physical and outdoor activities
- Completes daily, written and/or verbal reports, required documentation within the home
- Recognizes, analyzes and deals with potential emergency situations such as aggressive behavior through Safety Care techniques to minimize potential harm to the person and/or the public
- Ensure health and safety standards are maintained
- Attends to the physical, emotional, and medical needs of children or youth
- Ensures that all required documentation is complete and accurate
- Contribute to team effectiveness through clear and direct communication and participation in team member meetings
- LSI-SY will work day shift within a 24/7 shift schedule
- Maintain annual training as required and scheduled



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**Education & Qualifications:**

- High school diploma or equivalent
- Five years' experience working with individuals with developmental disabilities and/or physical/medical/behavioral support needs or an equivalent combination of education, training, and experience
- Required to be physically fit and able to participate in demanding sports and outdoor activities
- Must possess valid driver's license with good driving record
- Must maintain motor vehicle registration and agency required liability insurance
- Must be able to pass a thorough DFS background, sex offender and criminal record check to work with children, youth and vulnerable populations
- Negative T.B test
- Proficient in Microsoft Word and Outlook

**Preferred:** Background in/or studying education, clinical or general psychology, social work, bilingual, (Spanish-speaking). Individuals from non-traditional backgrounds, historically marginalized or underrepresented groups and veterans are strongly encouraged to apply.

If you are not sure that you're 100% qualified, but up for the challenge - we want you to apply.

**Equal Opportunity:**

New Vista is an Equal opportunity / Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, protected Veteran status or any other characteristic protected by law.

<i>Employee Signature</i>	<i>Print Employee Name</i>	<i>Date signed</i>